

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 30 MARCH 2010**

Councillors *Bob Harris (Chair), *Bevan, Kober and *Reith.

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC82.	<p>APOLOGIES FOR ABSENCE (Agenda Item 1)</p> <p>An apology for absence was submitted by Councillor Kober.</p>	
PROC83.	<p>DECLARATIONS OF INTEREST (Agenda Item 3)</p> <p>Councillor Bevan in relation to agenda item 13 – North Tottenham Decent Homes Programme 2010/11 Phase NT16 and agenda item 14 – South Tottenham Decent Homes Programme Phase ST15.</p>	HLDMS
PROC84.	<p>MINUTES (Agenda Item 4)</p> <p>RESOLVED</p> <p>That the minutes of the meeting held on 16 February 2010 be approved and signed.</p>	HLDMS
PROC85.	<p>HIGHWAYS AND STREET LIGHTING CONTRACTS - NOVATION OF CONTRACTS (Report of the Director of Urban Environment - Agenda Item 6)</p> <p>We noted that the Highways (Lot 1) contract and the Street Lighting (Lot 2) contract had been awarded to Volker Highways Crowley Ltd. on 28 April 2009. We also noted that in June 2009 the trade and assets of Volker Highways Crowley Ltd along with the two other highways maintenance companies in the Volker group had been consolidated into Volker Highways Ltd. and in order to streamline their operations Volker Highways Crowley Ltd wished to novate the two contracts to Volker Highways Ltd.</p> <p>RESOLVED</p> <p>That in accordance with Contract Standing Orders 11.03 and 14.01 approval be granted to the novation of the Highways (Lot 1) and Street Lighting (Lot 2) contracts from Volker Highways Crowley Ltd. to Volker Highways Ltd.</p>	DUE
PROC86.	<p>CONTRACTING OPTIONS FOR ADULT SOCIAL CARE (Report of the Director of Adult, Culture and Community Services - Agenda Item 7)</p> <p>We noted that the report provided an update on the progress of adult social care in developing a preferred contracting arrangement and that the Government's personalisation agenda was now almost two thirds the way through the three year period given to local authorities to begin transforming adult social care services.</p>	

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	<p>We also noted that the Department of Health had issued guidance to support the Transformation of Social Care, introducing milestones that each local authority had to achieve by April 2010, October 2010 and April 2010. Further, that the Care Quality Commission Service Inspection in Adult Services in January 2009 had been critical of the Council's continued commissioning and delivery of traditional pattern of services, noting there was considerable work to do to transform this to meet the requirements of the personalisation agenda.</p> <p>We were informed that in order to successfully deliver 'personalised care', Haringey like many other local authorities were reviewing their community care contracting arrangements and that in delivering Adult Social Care (including services to carers), the role of the Council would change, from a commissioner of services on behalf of residents, service users and their carers to one of ensuring the development of the market were able to deliver services that service users and their carers would wish to purchase using their individual budgets. This transformation was expected to reduce the need for the Council to maintain the current level of 'block' contracts.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That approval be granted in principle to the development of a framework arrangement, including the development of a personalised purchase agreement or contract and new support and quality monitoring functions that supported residents using an individual social care budget in making their own purchasing decisions. 2. That the Head of Procurement and the Director of Adults, Culture and Community Services work on the required processes, including the review of existing staff functions, documentation and further consultation needed to deliver the framework arrangement outlined in 1 above. 3. That a further report detailing the new framework and support functions be presented to the Committee for endorsement and agreement no later than November 2010, with the intention of having the new arrangements in place and fully operational by April 2011. 	<p>DUE/ HPr.</p> <p>DUE/ HPr.</p> <p>DUE/ HPr.</p>
<p>PROC87.</p>	<p>NEW FRAMEWORK AGREEMENT FOR ARBORICULTURAL SERVICES (Report of the Director of Adult, Culture and Community Services - Agenda Item 8)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought approval to appoint four tree works</p>	

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	<p>contractors to the new Framework Agreement for Arboricultural Services and that the four companies proposed for inclusion had been short-listed through an evaluation of tenders submitted.</p> <p>RESOLVED</p> <p>That in accordance with Contract Standing Order 11.03 approval be granted to the appointment of the following four contractors to the Framework Agreement for Arboricultural Services –</p> <ul style="list-style-type: none"> • City Suburban Tree Surgeons • London Forestry • Ruskins Tree Surgery • Ward Arboriculture 	DACCS
PROC88.	<p>EXTENSION OF WEBCASTING CONTRACT - LOCAL DEMOCRACY AND MEMBER SERVICES (Report of the Assistant Chief Executive – People and Organisational Development - Agenda Item 9)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report advised that as part of the process to re-tender the contract for the provision of web-casting, an extension of the existing contract was being sought for a four month period of January 2011. The value of the procurement was likely to be above European Union (EU) thresholds and the process subject to EU timescales and the extension was necessary to allow for the procurement exercise to be fully completed. We also noted that there was to be a review of which Council meetings and events would be web cast in the next municipal year.</p> <p>We asked that officers use the extension now proposed to explore the relative advantages of both a 3 and a 4 year contract and to include reference to both this element and the review in the progress report.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 13.02 approval be granted to the extension of the Council's existing web casting contract with UK Council Ltd. (trading as Public-i) for a further four months to January 2011 to ensure compliance with EU procurement rules and timescales. 2. That a progress report on the re-tendering exercise for the provision of the Council's web-casting facility be submitted before the summer recess 2010. 	<p>ACE (POD)</p> <p>ACE (POD)</p>
PROC89.	<p>EXPANSION OF COLERIDGE PRIMARY SCHOOL FROM TWO TO FOUR FORM ENTRY (Report of the Director of the Children and Young People's Service - Agenda Item 10)</p>	

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	<p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought approval to appoint a recommended contractor for the building contract of Coleridge Primary School Expansion Phase 3 following the invitation of competitive tenders from ten firms on the Council’s Framework Agreement.</p> <p>We also noted that whilst the equalities impact assessment to which reference was made in paragraph 7.10 had not been included in the report it had now been completed to the satisfaction of all relevant parties.</p> <p>RESOLVED</p> <p style="padding-left: 40px;">That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contract for Phase 3 of the Coleridge Primary School Expansion to Jerram Falkus Ltd. on the terms and conditions set out in the appendix to the interleaved report.</p>	DCYPS
<p>PROC90.</p>	<p>COMMISSIONING OF EXTERNAL LOOKED AFTER CHILDREN'S PROVISION (Report of the Director of the Children and Young People’s Service - Agenda Item 11)</p> <p>Our Chair agreed to admit the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because of the need to implement the proposed framework agreement as soon as possible in the 2010/11 financial year.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought approval to award the following five Framework Agreements and to delegate to the Director of the Children and Young People’s Services the final letting of the Framework Agreements.</p> <ul style="list-style-type: none"> • Fostering Care Services • Specialist Fostering Care Services – Black and Minority Ethnic Carers • Specialist Fostering Care Services – Carers for Children with Profound Disabilities • Specialist/Therapeutic Residential Care Services • Residential Family Assessment Services 	

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	<p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.01(b) approval be granted in principle to the establishment of 5 Framework Agreements for the provision of Fostering and Specialist /Therapeutic Residential Care Services and Residential Family Assessment Services for Looked After Children on the lines set out in the interleaved report. 2. That authority to finalise the Framework Agreements be delegated to the Director of the Children and Young People's Service. 3. That the Framework Agreements be awarded for a period of four years. 	DCYPS
<p>PROC91.</p>	<p>NEW TERM PARTNERING CONTRACT FOR GAS SERVICING, MAINTENANCE AND RESPONSIVE REPAIRS TO PRIVATE SECTOR LEASED PROPERTIES AND HOSTELS (Report of the Director of Urban Environment - Agenda Item 12)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report informed us of the procurement exercise in relation to a contract to provide gas safety and maintenance to properties in the Council's Private Sector Leased and Hostels stock and recommended the award of the contract following a competitive tendering process.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Orders 11.01(b) and 11.03 approval be granted to the award of the contract for gas Safety Certification and Responsive maintenance in respect of the Private Sector Leased (PSL) Accommodation and hostels to Purdy Contract Ltd. for a term of 4 years with an option to extend for 2 further periods of 1 year each. 2. That in accordance with Contract Standing Order 13.02 approval be granted to an extension of the existing short term contract covering the PSL and Hostel stock to 1 May 2010 so that it terminates at the point that the new contract begins in order to provide continuity of cover for gas safety operations and breakdown cover. 	<p>DUE</p> <p>DUE</p>
<p>PROC92.</p>	<p>NORTH TOTTENHAM DECENT HOMES PROGRAMME 2010/11 - PHASE NT16 (Report of the Director of Urban Environment - Agenda Item 13)</p>	

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	<p>Councillor Bevan declared a personal interest in this item by virtue of being Chair of the London Housing Consortium.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought approval to the award of a contract for a detailed programme of works, which related to various properties in the North Tottenham Area, known as NT16 within the delivery of the Decent Homes Programme which was scheduled to commence on 19 April 2010.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contract for Phase NT16 of the North Tottenham Decent Homes Programme 2010/11 to Lovell Partnerships. 2. That the Agreed Maximum Price excluding fees as set out in the Appendix to the report be noted and that it was to be funded from the 2010/11 Decent Homes allocation. 	DUE
PROC93.	<p>SOUTH TOTTENHAM DECENT HOMES PROGRAMME 2010/11 - PHASE ST15 (Report of the Director of Urban Environment - Agenda Item 14)</p> <p>Councillor Bevan declared a personal interest in this item by virtue of being Chair of the London Housing Consortium.</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought approval to the award of a contract for a detailed programme of works, which related to various properties in the South Tottenham Area, known as ST15 within the delivery of the Decent Homes Programme which was scheduled to commence on 12 April 2010.</p> <p>Arising from consideration of paragraphs 7.5.2 and 7.5.3 of the report concern was expressed about the surface water drainage problem emanating from the walkways on Edgecot Grove and the resultant water penetration being experienced in a number of dwellings there. Confirmation having been sought and given that an investigation was being conducted and that these problems would be addressed by the Decent Homes Contractor and that this aspect of work would not be charged to the decent homes budget. We asked that this be closely monitored by officers and that a progress report be submitted to the</p>	

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	<p>Committee to the Cabinet Member for Housing and to the Decent Homes Board.</p> <p>Reference was also made to the life cycle cost analysis for Pagin House which showed that the cost of converting the flat roof there to a pitched roof would be marginally less than that for a flat roof renewal and clarification was sought of whether such a conversion could be justified in this case. In this regard we noted that the difference in the relative short term costs of conversion as opposed to renewal were more marked and we were reminded of the recommendation that further conversions of flat roofs to pitch roofs should not be agreed unless they were affordable immediately and did not jeopardise the future Decent Homes Programme. In the light of the recommendation in the officer's report and also that of the Decent Homes Board we concluded that whilst, funds permitting, there might be opportunities to agree roof conversions as the Decent Homes Programme progressed the flat roof to Pagin House should be replaced with a 'cut to falls' flat roof as proposed unless savings could be identified or costs contained within the contract price.</p> <p>Having noted that no leaseholder consultation forms had been returned as a result of the consultation process we</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the award of the contract for Phase ST15 of the North Tottenham Decent Homes Programme 2010/11 to Lovell Partnerships. 2. That the Agreed Maximum Price excluding fees as set out in the Appendix to the report be noted and that it was to be funded from the 2010/11 Decent Homes allocation. 	DUE
PROC94.	<p>FRAMEWORK AGREEMENT FOR MINOR BUILDING CONSTRUCTION WORKS (Report of the Director of Corporate Resources - Agenda Item 15)</p> <p>The Appendix to the interleaved report was the subject of a motion to exclude the press and public from the meeting as it contained exempt information relating to the business or financial affairs of any particular person.</p> <p>We noted that the report sought approval to award framework agreements for the provision of minor building construction works for buildings owned or managed by the Council and Homes for Haringey.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That in accordance with Contract Standing Order 11.03 approval be granted to the framework agreements for minor building construction works to the following companies - 	DCR

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	<p>Up to £25,000 Moyglen Construction Ltd Diamond Build plc Saltash Enterprises Limited Crispin & Borst Limited Thomas Sinden Construction Ltd Linbrook Services Ltd Rok Building Ltd Cuttle Construction Limited</p> <p>£ 25,000 - £125,000 Moyglen Construction Ltd T&B (Contractors) Limited Saltash Enterprises Limited Lakehouse Contracts Ltd Diamond Build plc Thomas Sinden Construction Ltd Linbrook Services Ltd Neilcott Construction Ltd</p> <p>£125,000 - £250,000 Moyglen Construction Ltd T&B (Contractors) Limited Quinn London Ltd Saltash Enterprises Limited Breyer Group Plc Lakehouse Contracts Ltd Diamond Build plc Thomas Sinden Construction Ltd</p> <p>2. That the framework agreements be awarded for a period of 2 years with an option to extend for a further 2 years and with an estimated total value of £5 million per year.</p>	DCR
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The meeting ended at 19.05 hours.

BOB HARRIS
Chair